

Request for Informal Conference/Formal Grievance Hearing

Date: _____

Name: _____

Address: _____

Phone: _____

Note: An Informal Conference is scheduled prior to a Grievance Hearing.

Informal Conference

_____ I am requesting an Informal Conference to discuss: _____

Formal Grievance Hearing

_____ I am requesting an Formal Grievance Hearing to discuss: _____

Signature